



Traveling on a Government Contract fare (CPP) on or after October 1, 2012?

Things to Remember...

1

Plan your trip early to take advantage of lower cost Government Contract (_CA) fares. Always book the _CA fare when available.

2

Make sure your authorization is approved and e-tickets issued at least 3 business days before the start of your trip. Failure to do so may result in cancellation!

3

If you are traveling last minute, make sure your e-ticket is issued before heading to the airport.

4

If your air reservation is cancelled and you no longer need to travel, please make sure you cancel other reservations, like your car and hotel, to avoid any cancellation penalties.